

NEW ORLEANS METROPOLITAN ASSOCIATION OF REALTORS® COMMITTEES

To ensure that the right person is recommended for the right job, refer to the following list of New Orleans Metropolitan Association of REALTORS® committee statements of purpose and composition.

COMMITTEE: A group of members appointed by the President with the approval of the Board of Directors, which is delegated to consider or act in specific areas, normally for a period of one year.

TASK FORCE: A group of members appointed by the President to perform a specific task and goes out of existence when it has completed its consideration of the subject for which it was established.

AFFILIATE COMMITTEE

Purpose: The Affiliates Committee shall meet to plan events and give input to the Association on behalf of the affiliate members with regard to creating networking opportunities and marketing capabilities to the REALTOR® membership.

Composition. Chairman and Vice Chairman, plus Affiliate volunteers who wish to serve, drawn from the membership of the Association. Meetings called as needed.

AFFORDABLE HOUSING/EQUAL OPPORTUNITY

Purpose. The Affordable Housing/Equal Opportunity Committee works to support and establish affordable housing in Metropolitan New Orleans and keeps the membership abreast of all the affordable housing programs in our area. This committee works to form coalitions with banking, government and other industry groups to help educate REALTORS®. This committee also works to ensure that Fair Housing and Equal Opportunity are afforded to all members and the general public.

Composition. Chairman and Vice Chairman, plus volunteers and drawn from the membership of the Association. Meetings called as needed.

BUDGET AND FINANCE COMMITTEE

Purpose. It shall be the duty of the Budget & Finance Committee to budget the income of the Association on an annual basis. The Budget & Finance Committee shall have charge, subject to the approval of the Board of Directors, of the finances of the Association, and shall examine from time to time, with the assistance of an auditor, the accounts of the Association. It shall also have charge of the insuring of the property of the Association. No expenditures are to be made by the Association at the request of members. Such requests are to be referred to the Budget & Finance Committee of this Association and approved by the Chairman of said Committee. Any two of the following signatures must be obtained on all checks: the President, the President Elect, the Vice President of Finance, the Secretary, the Treasurer or the Chief Executive Officer.

Composition. Nine (9) members who shall be the Treasurer of NOMAR who shall serve as Chairman, the Secretary and President Elect of NOMAR, the President of NOMAR, the President of GSREIN (must be a REALTOR® member of NOMAR to serve on the NOMAR

Budget and Finance Committee) and four (4) other REALTOR® members of the Association appointed by the President(s) and shall serve staggered terms of two (2) years each.

CHARTER AND BYLAWS COMMITTEE

Purpose. To review the Bylaws as needed and submit any recommended revisions to the Board of Directors.

Composition. Chairman and Vice Chairman, plus REALTOR® volunteers who wish to serve, drawn from the membership of the Association.

EDUCATION COMMITTEE

Purpose. To develop and implement Continuing Education programs of the highest quality for the membership in the most effective manner.

Composition. Chairman and Vice Chairman, plus REALTOR® volunteers who wish to serve, drawn from the membership of the Association.

FORMS COMMITTEE

Purpose. To review all Standard Forms annually. New/Revised forms must be reviewed and accepted by legal counsel and approved by the Board of Directors.

Composition. Chairman and Vice Chairman, plus volunteers who wish to serve, drawn from the membership of the Association.

GOVERNMENTAL AFFAIRS COMMITTEE

Purpose. To monitor legislation effecting the real estate industry.

Composition. Chairman and Vice Chairman, plus volunteers who wish to serve, drawn from the membership of the Association.

GREEN COMMITTEE

Purpose. To research and create awareness for green building and sustainable business practices.

Composition. Chairman and Vice Chairman, plus volunteers who wish to serve, drawn from the membership of the Association.

GRIEVANCE COMMITTEE

Purpose. To receive Ethics Complaints and Requests for Arbitration and to determine if, taken as true on their face, a Hearing is warranted.

Composition. Chairman and Vice Chairman, plus volunteers who wish to serve who are REALTOR® members of the Association who are known to have high ethical standards and are above reproach. Must attend a training session regarding Professional Standards Procedures annually in order to serve. **Committee Term** 3 years.

MANAGERS ADVISORY COMMITTEE

Purpose. To serve as a vehicle for all NOMAR member Managers to discuss challenges and successes and how NOMAR can assist them.

Composition. Chairman and Vice Chairman plus all Managers will be noticed of the meetings.

MARPAC - POLITICAL AFFAIRS COMMITTEE

Purpose. To ensure the assigned PAC quota is reached each year. To interview and determine endorsements of any local candidates for elected office within the Parishes of Jefferson, Orleans, St. Bernard, Plaquemine, St. Charles, St. James, St. John and in addition, if membership from these additional parishes and Pac contributions allow, then possibly St. Tammany and Tangipahoa, etc. To interview local candidates for State or National offices to determine support.

Composition. Chairman and Vice Chairman plus a cross section of REALTORS® who are politically astute and have been appointed or elected as Trustees.

MLS ADVISORY COMMITTEE

Purpose. Through the facility of multiple listing, information concerning individual listings can be made known to all REALTORS® who participate in the activity. The basis of the multiple listing activity is the creation of a facility whereby REALTORS® may most effectively invite other brokers to enter into cooperative compensation agreements with them for the sale of their listings and provide information necessary to permit such cooperation. The MLS Committee may recommend system modifications and rules and regulations, which will outline the operating procedures of the MLS to the GSREIN Board of Directors.

Composition: Chairman and Vice Chairman plus a cross section of volunteers who are GSREIN REALTOR® members who wish to serve, both Brokers and Agents, from all size offices throughout the 10 parish area that GSREIN services.

MEDIATION COMMITTEE

Purpose. To provide members with a viable option to arbitration. Mediation can be a useful tool in resolving conflicts that arise involving members and their customers or clients and promoting amicable resolutions.

Composition. Chairman, Vice Chairman and volunteers who are REALTOR® members of the Association trained in the Mediation process who attend annual training as required by the Association. Members must have previous experience on the Grievance and Professional Standards Committee.

PROFESSIONAL STANDARDS COMMITTEE

Purpose. To provide a forum for the Hearing of all complaints and Requests for Arbitration in accordance with the Code of Ethics and Arbitration Manual.

Composition. Chairman, Vice Chairman and volunteers who are REALTOR® members of the Association who are known to have high ethical standards and are above reproach.

Committee members are to be representative of a broad cross-section of the Membership. Members must attend the annual training required by the Association in order to serve. Members must have three years of experience on the Grievance Committee prior to serving on the Professional Standards Committee. **Committee Term** 3 years.

REALTOR® of the Year, Manager of the Year, Affiliate of the Year, Max Derbes Meritorious Service Award Task Force

Purpose. To review the nominations and select the recipients of the awards for the previous year.

Composition. Prior year's recipients, current NOMAR President, current President-elect of NOMAR and current President-elect of GSREIN.

REALTOR® Appreciation Day Committee

Purpose. To plan the Event.

Composition. Chairman and Vice Chairman, plus a limited number of Brokers or Managers who are representative of the general membership of the Association and the MARPAC Chair or Vice Chair and Fundraising Chair.

SPECIAL EVENTS TASK FORCES – As Needed

Purpose. To plan and implement all special projects, including but not limited to a Bowling Tournament, REALTORS® Day Off, Fundraisers, etc.

Composition. Chairman and Vice Chairman for each event and volunteers who wish to serve, drawn from the membership of the Association.

STRATEGIC PLANNING COMMITTEE

Purpose. To review the Association's Business Plan to make any adjustments which are needed. To correlate the implementation of the Plan.

Composition. The President Elect shall serve as the Chairman. The Vice-Chairman shall be the Treasurer of the Association. The membership shall be at the recommendation of the President-Elect.

VOICE OF THE NORTSHORE ADVISORY COMMITTEE

Purpose. To serve as a vehicle for all NOMAR Northshore Members to discuss challenges and successes and how NOMAR can assist them. Information will be used to develop and enhance services and address needs of the members by creating networking, education and legislative awareness opportunities geared toward Northshore REALTORS® and Affiliates. This committee will foster interest, participation and pursuit of leadership positions in NOMAR, GSREIN and CID

Composition: Chairman and Vice Chairman plus a cross section of volunteers who are NOMAR REALTOR® Northshore members who wish to serve, both Brokers and

Agents from all size offices throughout the Northshore area.

VOICE OF THE RIVER PARISHES ADVISORY COMMITTEE

Purpose. To serve as a vehicle for all NOMAR River Parishes Members to discuss challenges and successes and how NOMAR can assist them. Information will be used to develop and enhance services and address needs of the members by creating networking, education and legislative awareness opportunities geared toward River Parish REALTORS® and Affiliates. This committee will foster interest, participation and pursuit of leadership positions in NOMAR, GSREIN and CID

Composition: Chairman and Vice Chairman plus a cross section of volunteers who are NOMAR REALTOR® River Parish members who wish to serve, both Brokers and Agents from all size offices throughout the River Parishes area.

YOUNG PROFESSIONALS NETWORK (YPN)

Purpose. To foster interest, participation and pursuit of leadership positions in NOMAR, GSREIN and CID by members of the Association who are 40 years or younger by creating networking and education opportunities geared toward this age group.

Composition. Chairman and Vice Chairman, plus REALTOR® and Affiliate members targeted to an age group of 40 years or younger drawn from the membership of the Association. Members of an age group of 40 years or older are encouraged to participate as mentors.

OTHER COMMITTEES AND TASK FORCES

The President may, at his/her discretion, appoint additional Committees and/or Task Forces as needed.