

# 2020 EAST JEFFERSON BROKER TOUR SCHEDULE

1. East Jefferson Parish is to be divided into THREE specific GROUPS on a three week rotation for the purpose of sales meetings, company tours, BROKER TOURS. A consecutive three-week turnaround time is to be followed. REPEAT tours must be denoted at beginning of remarks. TOUR TIMES: Any 2 hour window between 11:00 a.m. – 2:00 p.m.

- a) **GROUP I-- Zips - 70001, 70002, 70005**
- b) **GROUP II-- Zips - 70003, 70006, 70065, 70062**
- c) **GROUP III-- Zips - 70123 (Harahan), 70123 (Old Jefferson), 70121 (River Ridge)**

JAN '20	DATE	GROUP	FEB '20	DATE	GROUP	MAR '20	DATE	GROUP	APR	DATE	GROUP
JAN	7	II	FEB	4	III	MAR	3	III	APR'	7	II
JAN	14	III	FEB	11	I	MAR	10	I	APR	14	III
JAN	21	I	FEB	18	II	MAR	17	II	APR	21	I
JAN	28	II	FEB	25	NO TOUR	MAR	24	III	APR	28	II
						MAR	31	I			

MAY '20	DATE	GROUP	JUN '20	DATE	GROUP	JUL '20	DATE	GROUP	AUG	DATE	GROUP
MAY	5	III	JUN	2	I	JUL	7	III	AUG	4	I
MAY	12	I	JUN	9	II	JUL	14	I	AUG	11	II
MAY	19	II	JUN	16	III	JUL	21	II	AUG	18	III
MAY	26	III	JUN	23	I	JUL	28	III	AUG	25	I
			JUN	30	II						

SEP '20	DATE	GROUP	OCT '20	DATE	GROUP	NOV '20	DATE	GROUP	DEC	DATE	GROUP
SEP	1	II	OCT	6	II	NOV	3	III	DEC	1	III
SEP	8	NO TOUR	OCT	13	III	NOV	10	I	DEC	8	I
SEP	15	NO TOUR	OCT	20	I	NOV	17	II	DEC	15	II
SEP	22	III	OCT	27	II	NOV	24	NO TOUR	DEC	22	NO TOUR
SEP	29	I							DEC	29	NO TOUR

There will be **NO** tours the week of Mardi Gras, Labor Day, Thanksgiving, Christmas and New Years. In the event of a tour falling the week of a holiday, the next Tuesday will be a continuation of the tour area in sequence.

A master plan for changes caused by unexpected events, i.e. a flood, must be formulated for all brokers.

- 2. Tuesday Tour Day Times:
  - a) Sales meetings to be conducted at regular broker times.
  - b) Houses to be toured are to be available for the MINIMUM TIME of **2 hours** but agents may choose the timeframe (ex. 11:00 a.m. to 1:00 p.m. or 12:00 to 2:00 p.m.) (longer if individual agents so desire)
  - c) HOUSES to be previewed by other Brokers are to be placed on the BROKER TOUR list and signified by an OPEN HOUSE sign on the property.
- 3. Houses scheduled to be toured are to be entered in the listing fields called **BROKER DATE, BROKER TIME, BROKER REMARKS, MUST BE NOTED IF REPEAT TOUR.**
- 4. **For a list of homes on tour in the MLS go to Search, Cross Property, and then XPROP/Open Hse/Brk Tour and search by date.**